

Wiscasset Municipal Airport Advisory Committee Meeting Minutes July 17, 2024 - submitted by Steve Williams

Opening

The regular meeting of the Wiscasset Airport Advisory Committee was called to order at 5:00 pm on July 17th by Chair Steve Williams. Members present: Pam Brackett, Ray Soule, Erv Deck, Mike Costigan, and Stephen Williams. Also in attendance Airport manager Rick Tetrev, Selectman William Maloney.

Election of Chairman, Vice Chairman and Secretary

- The committee elected unanimously Steve Williams as Chair and Secretary and Erv Deck as Co-Chair.

Approval of Minutes

The minutes of the June 19th meeting were read, and approved with no corrections.

Airport Manager's April Report

Fuel Sold

- 100LL Avgas: \$15,832.25 (2,509.070 gallons)
- Jet-A: \$ 0.00 (0.000 gallons)
- Fuel sales of Avgas in June was similar to Avgas sales in May with a difference of 126 gallons more sold in May than in June.
- The price of Avgas remained at \$6.31 per gallon.
- Fiscal year sales: Avgas was \$155,913.13 (24,762.760 gallons) and Jet-A was \$13,833.23 (2,757.370 gallons)

Fuel Purchases

- 100LL: none
- Jet-A: none

General Comments and Operations:

- Flight activity for the month of June was 320 operations, which was 10 more than May. At the end of June, we had 1276 operations for the calendar year.
- Budget: The end of June marks the end of the fiscal year. The Revenue June report 07/03/2024 shows an uncollected balance of \$18,974.70 cents. What this does not take into consideration is the fuel sales Transfer from the "fuel sales in the "Special

Reserves Account". On the Expense Report, there is an unexpended balance of \$21,397.80.

General Comments and Operations:

- Insurance inspection resulted in several required improvements centering on housekeeping in the old Maintenance building. Included in this was the need to repair or replace tears in insulation panels in maintenance and FBO hangars.
- Jet fuel pump and tanks to be inspected and serviced by Lakes Region Environmental. Invoice to be paid out of current year's budget.
- Requests for Jet Fuel have increased due to summer aircraft traffic.
- On January 8, I reported that our PAPI (Precision Approach Path Indicator) and REIL (Runway End Identification Lights) were out of order and that I had notified the FAA that they were out of order. FAA is responsible for those lights. They did come out right away to trouble shoot the problem. They concluded that it was an underground electrical line that was broken; however, they did not know where. Due to the time of year and the condition of the ground frozen then mud they had to wait for spring to be able to trouble shoot the underground cables and find the break. They were finally able to locate the break and repair the line by June 15.
- Car rental reservations are going well. We are working with the Brunswick Enterprise office. They deliver and pick up cars on site here at the airport.
- We have inquiries daily from people that either want to rent hangar space or buy a hangar. We do not have any currently. We do have okay from the FAA to build on the western end of the airport. We are trying to attract a developer that we would enter into a land lease agreement. All hangars on the airport except the FBO Hangar and the Maintenance Hangar are land lease. The airport receives income from the land lease, which helps to cover operational expenses.
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Old Business

- Jet A and 100LL fuel systems serviced by Lake Region Environmental. Invoice payed in previous years budget . Need for them to return to instal 100LL filter and Jet A solenoid.
- Ramp reconstruction project slated for design in 2024 and construction in 2025 and 2026.
- Airport approach landing system fully operational. Reference Airport managers report for additional info.

- Hangar Development- Airport Manager, Economic Development Manager and Town Manager in discussion on creating a RFQ on project. Erv Deck to follow up with FAA on status of project permitting.
- Airport Rental or Courtesy Vehicle - Town Manager Simmons outlined his efforts in these areas in a July 15th letter to the committee . In short, car rental agencies are not interested due to low volume, Maine Municipal Risk Management was opposed to the town purchasing a car for public use and finally PUD and MTCA regulations blocked efforts to provide a vehicle for the airport customers. (July 15th letter attached).
- Non Resident committee member voting privilege issue public hearing held July 16th. Selectboard tasked Dennis Simmons with drafting change to ordinances. To implement it would appear on the November general election.
- Airport to purchased diesel lawnmower with multiple decks to improve mowing operations.

New Business

- Airport Manager handled aircraft violating (Brunswick based) airport departure rules by overflying campground multiple times.
- No monies available for FBO and Maintenance hangar door replacement. PDQ Company replaced cables and made suggestion for improving door locking devices on FBO door.

Public Comments

None

Calendar

Next regular meeting is August 21, 2024.

Adjournment

At 5:50

Current Committee Members

Steve Williams Chair 12/26

Erv Deck 12/24

Pam Brackett 12/26

Ray Soule 12/24

Mike Costigan 12/24