

WISCASSET SELECTBOARD  
TAX ASSESSORS AND OVERSEERS OF THE POOR  
AGENDA, OCTOBER 1, 2024  
IN PERSON AND VIA ZOOM

Present: Vice Chair Pam Dunning, Terry Heller, Bill Maloney via zoom, Chair Sarah Whitfield and Town Manager Dennis Simmons.

Absent: James Andretta

The chair called the meeting to order at 6 p.m.

1. Pledge of Allegiance

2. Approval of Treasurer's Warrants

a. **Pam Dunning moved to approve the Payroll Warrants of September 20 and September 27, 2024. Vote 4-0-0.**

b. **Pam Dunning moved to approve the Treasurer's Warrants for September 24 and October 1, 2024. Vote 4-0-0.**

3. Approval of Minutes

**Terry Heller moved to approve the minutes of September 17, 2024. Vote 4-0-0.**

4. Special Presentations or Awards

a. Municipal Officials Month Proclamation: **Pam Dunning moved to proclaim October 2024 as Municipal Officials Appreciation Month. Vote 4-0-0,**

5. Committee Appointments

6. Public Hearings

a. Liquor License Jody Roquemore, DBA Jodi's Café and Bakery, LLC, located at 45 Water Street. **Pam Dunning moved to open the public hearing at 6:05 p.m. Vote 4-0-0. Pam Dunning moved to close the public hearing at 6:06 p.m. Vote 4-0-0. Pam Dunning moved to approve the Liquor License for Jodi Roquemore, DBA Jodi's Café and Bakery, LLC, located at 45 Water Street. Vote 4-0-0.**

b. Liquor License. Chandler Sowden and Zachary Goodwin DBA In a Silent Way located at 51B Water Street. **Pam Dunning moved to open the public hearing at 6:07 p.m. Vote 4-0-0. Pam**

**Dunning moved to close the public hearing at 6:07 p.m. Vote 4-0-0. Pam Dunning moved to approve the Liquor License for Chandler Sowden and Zachary Goodwin DBA In a Silent Way located at 51B Water Street. Vote 4-0-0.**

c. Special Amusement Permit-Vanessa and Richard Jordan DBA Wiscasset Speedway, LLC located at 274 West Alna Road. **Terry Heller moved to open the public hearing at 6:08 p.m. Vote 4-0-0. Terry Heller moved to close the public hearing at 6:09 p.m. Vote 4-0-0. Terry Heller moved to approve the Special Amusement Permit for Richard and Vanessa Jordan, DBA Wiscasset Speedway, LLC, located at 274 West Alna Road. Vote 4-0-0.**

7. Public Comment on non-agenda items

A resident asked what could be done about people who no longer live in town but still vote and use the transfer station and other town services. She suggested yearly stickers to avoid having those who have moved away still being able to use the transfer station.

The Chair responded that the board does not normally respond to public comments, but if it is something that needs to be addressed, it will be on a future agenda.

8. Department Head or Committee Chair

9. Unfinished Business

a. Traffic Study Audit Update: The traffic study audit was discussed, and it was the consensus that Route 144 should be added to the study. Given the number of crashes on Route 1 lately, that study should be done first. After discussion, **Sarah Whitfield moved to authorize the Town Manager to send a request for a traffic safety audit for Route 1 and Route 144 as well as a speed study on Route 144. Vote 4-0-0.**

b. Wawenock Block Update: It was reported that the windows have been installed and work is progressing on the first floor.

10. New Business

a. Sewer Abatements

1) Wiscasset Ford, 371 Bath Road. **Pam Dunning moved to approve the sewer abatement of \$547.80 for Wiscasset Ford. Vote 4-0-0.**

2) Judith Blair, 71 Old Bath Road. **Pam Dunning moved to approve the sewer abatement of \$244.07 for Judith Blair. Vote 4-0-0.**

b. Float Grant, Wiscasset Town Landing Boat Launch. **Pam Dunning moved to accept and authorize the Town Manager to execute the Float Grant Agreement with the Maine Department of Agriculture, Conservation & Forestry Bureau of Parks and Lands. Vote 4-0-0.**

c. Maine Department of Transportation for an overlimit permit for the Westport-Wiscasset Bridge Wearing Surface Replacement. **Pam Dunning moved to agree to issue an overlimit permit to the Contractor for the Westport-Wiscasset Bridge Wearing Surface Replacement, Project #027260.00. Vote 4-0-0.**

d. Approval of Facilities Needs Assessment Contract. **Terry Heller moved to authorize the Town Manager to enter into an agreement with Artifex for the Needs Assessment Study of the Town Office and Community Center. Vote 4-0-0.**

e. Renewal of Professional Planning Services with Lincoln County. **Terry Heller moved to authorize the Town Manager to sign the Professional Planning Services Contract between the Town of Wiscasset and Lincoln County for July 1, 2024 through June 30, 2025. Vote 4-0-0.**

f. Application to the Maine Governor's Office of Policy Innovation and the Future Energy Efficiency Planning for Rural Communities Program. **Pam Dunning moved to submit a letter of support to the Maine Governor's Office of Policy Innovation and the Future Energy Efficiency Planning for Rural Communities Program. Vote 4-0-0.**

g. Lincoln County Affordable Housing ARPA Funds. **Pam Dunning moved to submit a letter of support to accept Lincoln County Affordable Housing ARPA funds to hire a land-use consultant/engineering firm for planning services for the Old Ferry Road Development. Vote 4-0-0.**

11. Assessors Business – none

12. Town Manager's Report

In addition to providing details on the agenda items, Dennis Simmons reported that the GIS system is still a work in progress. A few areas have been identified that need improvement, but it is close to going live.

The design work on the new town website is underway. Preliminary design and color schemes have been sent and approved. The process will take some time, but Simmons expects to go live in late fall or early winter.

Simmons will be out of the office much of October 2 and 3 while attending the Maine Municipal Association conference in Augusta.

13. Other Board Business

Sarah Whitfield left the meeting at 6:44 p.m.

a. Executive Session for consultation with legal counsel. At 6:44 p.m., **Pam Dunning moved to enter executive session pursuant to 1 M.R.S.A. § 405 (6) (E). Vote 3-0-0. Bill Maloney moved to exit executive session at 7:25 p.m. Vote 3-0-0.**

14. Adjournment

**Bill Maloney moved to adjourn the meeting at 7:25 p.m. Vote 3-0-0.**