

Town of Wiscasset Current Computer Systems

User	PC Name	Make	Model	CPU	Ram	OS	Office	Other	Antivirus	Needed Action
Town Clerk	Hava1	Dell	GX280	Pent 4 2.80 GHz	512 mb	XP Pro	Clerk	37 Gig hard drive	VirusScan	Replace
Town Clerk	User03	Generic		Pent Dual 2.00 GHz	3.24 GB	XP Pro	Clerk	232 GB hard drive	PCTools	Upgrade to Win 7 Pro
Treasurer	User02	Generic		Pent Dual 2.00 GHz	2 GB	XP Pro	Treasurer	233 GB hard drive	CA	Upgrade to Win 7 Pro
Becky	User01	Generic		Pent Dual 2.00 GHz	2 GB	XP Pro	Treasurer	195 GB hard drive	PCTools	Upgrade to Win 7 Pro
Spare	User07	Gateway	3310	Celeron 2.8 GHz	1.98 GB	XP Home	Treasurer	70 Gb hard drive	CA	Replace
Codes	User05	Apfen		Pent 4 2.80 GHz	480 mb	XP Pro	Treasurer	80 Gb hard drive	AVG	Replace
Admin	User06	Compaq		AMD 2.7 GHz	3 GB	Win 7	Admin	450 Gb hard drive	Norton	Upgrade to Win 7 Pro
Assessor	User04	Compaq	SR2010 NX	Pent 4 2.80 GHz	480 mb	XP Home	Assessor	104 Gb hard drive	CA	Replace
Planner		Compaq	Laptop	Pent 4 2.80 GHz	384 mb	XP Pro	Planner	56 Gb hard drive	CA	Replace
Town Manager		HP	Laptop	Intel 5 2.27 GHz	4 Gb	Win 7	Town Man	447 Gb hard drive	Norton	Upgrade to Win 7 Pro
Greg Griffin		IBM	Laptop							Replace
Ron Lear		Acer	Laptop	Netbook						Replace
Buck Rines		Dell	Laptop	Celeron	512	XP Home				Replace
Todd Souza, Director		Toshiba	Laptop	P4 2.6ghz	512	XP Pro	Recreation		Norton	Replace
Bonnie Blagdon, Activities		Acer		DC 2.4GHz	2 GB	XP Pro	Recreation		Norton	Upgrade (included w original sale
Lori LaPointe, Aquatics		Acer		DC 2.4GHz	2 GB	XP Pro	Recreation		Norton	Upgrade (included w original sale
Robert MacDonald, Facilities		HP		P4 2.6ghz	1GB	XP Pro	Recreation		Norton	Replace
Front Desk, Guest Service		Seneca		P4 2.6ghz	512	XP Pro	Recreation		Norton	Replace
Server		Seneca		P4 2.6ghz	1GB	Server 2003	Recreation		Norton	Replace
										Prep and travel and followup
										Firewall and AV insiall

Other Hardware	Make	Model
Router/Firewall	Netgear ProSafe VPN	FVS 318
Switch		
Switch		
Switch		
Printers	HP	1020
Printers	HP	1012
Printers	Brother	HL 1440
Printers	Dell	1700n
Printers	Brother	HL 5140
Printers	Lexmark	E120
Printers	Kyocera	KM 4035
Printers	Kyocera	FS-C800BN
Printers	HP	C4280
Printers	HP	6310
Printers	HP	7960
Printers	HP	722c



**TOWN OF WISCASSET**  
**Invitation to Bid**

**COMPUTER EQUIPMENT AND SOFTWARE**

The Town of Wiscasset is accepting sealed bids to furnish the attached list of computer equipment as specified below. All bids must be received by Tuesday, September 21<sup>st</sup> at 4:00 p.m. The bids will be opened at the Selectmen's meeting on the 21<sup>st</sup> at 7:00 p.m.

Questions regarding the specifications may be directed to James George, Town Treasurer at 207-882-8200 x 107.

All equipment offered on this bid shall be new. The bidder will state in his/her bid the name and model number of equipment he/she is offering and will include with his bid a brochure or printed information to indicate the standard factory equipment of the model which he is bidding.

Since a prompt delivery is needed, delivery time as well as price may be made a factor in determining the award of this bid.

All bidders must submit a profile of their company, three references for work done in the previous year, and a list of clients that are similar in size and complexity to the Town of Wiscasset.

If the equipment offered by a bidder under the specifications meets the specifications except for minor factor or reasonably small amounts in dimensions, and if it shall be determined by the Town that these minor variations from the specifications do not prevent the equipment being bid from performing as satisfactorily or from being as good as equipment fully meeting these specifications, then these minor variations from the specifications may be waived by the Town, if it deems it to be to its advantage, and the equipment with the waived variations in specifications will be accepted as fully meeting these specifications.

It is the custom of the Town of Wiscasset to pay its bills within 20 to 30 days following delivery of an d receipt of bills for all items covered by the purchase order. In submitting bids under attached specifications bidders should take into consideration all discounts, both trade and time, allowed in accordance with the above payment policy. All bidder should quote net prices, therefore, exclusive of all taxes.

The Town of Wiscasset reserves the right to waive all informalities in bids, to accept any bid, or any portion thereof, or to reject any or all bids should it be deemed in its best interest to do so.

**Scope of Work:**

- Provide and install onsite specified workstations and laptops to replace existing systems per description below
- Provide and install onsite Microsoft Office 2010 Pro Plus (Word, Excel, Outlook, Publisher, PowerPoint and Access) government open license
- Provide and install onsite two Sonicwall Firewalls with SonicWall Enforced Client Anti-Virus & Anti-Spyware, configure for point-to-point VPN (from Recreation Center to Town Office)
- Workstations will replace older workstations per attached spreadsheet, include data transfer and setup of user profiles
- Upgrade six (6) existing computers to Window 7 PRO and install Office 2010 Pro Plus and SonicWall Enforced Client Anti-Virus & Anti-Spyware, include data transfer and setup of user profiles
- Attach workstations to existing peer-to-peer server at Town Office and SBS 2003 server at the Recreation center until future upgrade plans are determined.

<b>Description</b>	<b>Qty</b>
A. SonicWALL TZ 210 Total Secure 1 Year	2
B. SonicWALL Enforced Client Anti-Virus & Anti-Spyware (10 Users) (3 Years)	2
C. ACER VERITON PERFORMANCE WORKSTATION, Core i5-650 <ul style="list-style-type: none"><li>• Processor, 3.2GHz</li><li>• 4GB RAM, 500 GB SATA HDD, (No Floppy Included)</li><li>• Integrated Intel HD Graphics</li><li>• GIGABIT NIC, Onboard Audio, Keyboard, Mouse, Windows 7 Professional</li><li>• (64-bit), preinstalled, A downgrade right to Windows XP Professional</li></ul>	8
D. 3 Year Hardware Acer Warranty	1
E. SonicWALL Comoprehensive Gateway Security Suite for TZ 210 (3 Years)	1
F. OfficeProPlus 2010 ENG OLP NL LclGov	20
G. ACER, TM5740-6291, 15.6" Intel Core i5-450M Mobile 2.4 GHz, 4GB, <ul style="list-style-type: none"><li>• 250 GB HDD, DVD+/- RW, Integrated webcam, 5 in 1 Card Reader,</li><li>• Windows 7 Professional with optional XP Downgrade,</li><li>• Limited Warranty: One Year</li></ul>	4
H. Microsoft Windows 7 Professional – Upgrade	5
I. 19" LCD Flat Monitor Wide-Screen, 3 Year Warranty	4
J. Firm fixed bid price for installation of all equipment.	1

### Computer Bid Submittal Sheet

The undersigned hereby proposes to furnish the following computer equipment and software to the Town of Wiscasset in accordance with the attached invitation to bid and the attached specifications and at the following prices, delivery times, and warranties:

Based on the preceding page simply fill in your unit price and total price (unit x quantity). Please be sure all prices include shipping and warranty as previously mentioned. If you are bidding an alternate equivalent item, clearly indicate that in the notes field. All alternate items must be pre-approved prior to bid closing.

Item	Unit Price	Quantity	Total Price	Notes
A		2		
B		2		
C		8		
D		1		
E		1		
F		20		
G		4		
H		5		
I		4		
J		1		

Signed: \_\_\_\_\_  
(Corporation, Firm or Company)

By: \_\_\_\_\_  
(Authorized Individual or Owner)

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

NOTE: Bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid.